



REQUEST FOR PROPOSAL 21-020

Cargo Trailer: 2021 or 2022 Enclosed Cargo Trailer 8.5' x 20'

Purpose: (Reason for Proposal)

The Indiana District 6 Healthcare Coalition is submitting this request for Proposal (RFP) in order to obtain quotations for the purchase of an enclosed cargo trailer to match the specifications listed below under Scope of Work.

Background:

The District 6 Healthcare Coalition is comprised of east-central Indiana healthcare organizations striving to develop emergency preparedness, mitigation, response, and recovery capabilities. The district has four (4) core members including hospital, health departments, emergency management agencies and emergency medical services. Associate membership is extended to other healthcare organizations consisting of long term care centers, rural health clinics, renal dialysis centers, home health organizations, hospice organizations, ambulatory surgery centers, mental/behavior health partners, Veterans Affairs/Department of Defense and private agencies/associations.

All of these members are to be considered in any proposal.

The Coalition is in search of an enclosed cargo trailer to transport needed resources and equipment in the time of need from an agency to another location. Specifically a medical surge event or mass casualty event.

Objectives: (List all objectives)

1. To work with an area trailer dealer in order to purchase a 2021 or 2022 enclosed cargo trailer.
2. To obtain a trailer that meets the specifications described in Scope of Work

Project Deliverables: (List all deliverables for the contract)

Each dealership or business who wishes to submit a quotation shall include in their proposal the following:

1. Itemized quotation for the purchase of one (1) 8.5' x 20' enclosed cargo trailer

Considerations:

- All proposals shall be submitted in itemized format to ensure easy viewing of all components of the required work on Company letterhead or proposal form and will be accompanied by a letter providing an overview of the Company and it's ability to provide the service(s) as defined in the Project Deliverables contained in this RFP.
- No portion of an awarded contract may be assigned without District 6 HCC written approval.
- Any legal action arising out of this contract shall be subject to the laws of the State of Indiana.
- Proposals need to be good for thirty (30) days after the close of the request for proposal deadline, May 4, 2021.

Scope of Work: (List all items of work to be provided)

The trailer specifications shall, at a minimum include the following:

- Steel Frame
- V-Front
- 20ft Long
- Flat Roof
- 8-1/2ft Wide
- 9,990lb GVWR
- Dust-Resistant Frame Design
- 2-5/16in 14,000lb Coupler
- Crossmembers 16in On Center
- 2in x 6in Tube Main Rails
- 48in Beavertail
- Tube Roof Bows 16in On Center
- 5/16" Safety Chains w/ 5/16" Clevis Hook, Latch
- 7' 0" Approximate Inside Height
- Vertical Posts 16in On Center
- 2,000lb Top Wind Tongue Jack
- Standard A-Frame Tongue
- Center Drawbar
- Breakaway Kit Assembly w/Charger
- 2 EA 5.2K Spring Ele Brake Axle, 4in Drop, 6b, EZ Lube Tandem Axle
- 4 EA ST225/75R15D Radial 6B Silver Mod Steel Wheel
- Chrome Center Caps on Wheels
- 94in Wide Rear Opening
- Medium Duty Rear Ramp Door-Deluxe Trim
- 16in PlexCore Ramp Extension
- 36 x 78 Side PT Door - RH Hinge - Recessed Step C/S 36IN. FROM FRONT
- 3/4in PlexCore Decking
- 3/8in PlexCore Sidewall Liner
- 4 EA 5,000lb Square D-Ring with Welded Plate 2) 1FT, 2) 19FT FROM REAR--36IN. APART
- 2 EA 12 Volt LED Dome Light (Requires 12v Wall Switch) SPACED DOWN CENTER
- License Plate Holder w/ Separate Light
- 1 PR LED Slim Line Red Lens Tail Lights

- LED Clear Lens Rear Clearance Light ID Bar
- LED S38 Clear Lens Red Clearance Lights
- LED S38 Clear Lens Amber Clearance Lights
- 1 EA 12v Surface-Mount Switch C/S DOOR
- 1-Piece Aluminum Roof
- .030 Aluminum Exterior
- Bonded Exterior Sidewalls
- 1 PR Smooth Aluminum Fenderettes
- 24in ATP Stoneguard
- 1 PR Sidewall Flow-Thru Vents 1)R/S FRONT HIGH, 1)C/S REAR LOW

-Delivery should be by June 1, 2021

Other Applicable Submission Criteria:

- Price of purchase.
- Samples of similar recent projects.
- Proposed timelines for the project.
- Brief history of dealership or business.

Proposal Timeline:

All proposals shall be submitted electronically to the District 6 Healthcare Coalition Logistics Coordinator at bclark@indianadistrict6.org by 4:00 P.M. on May 4, 2021. Proposals arriving after this date and time will not be considered. Inquiries may be made to either principal point of contact listed below.

Principal Point(s) of Contact:

Brian Clark
 District 6 Logistics Coordinator
 2857 South CR 400 West
 New Castle, IN 47362
 Mobile: 765-993-3192
 Email: bclark@indianadistrict6.org

OR

Matt Blankley
 District 6 Healthcare Coalition Operations Manager
 P.O. Box 187
 Union City, IN 47390
 Mobile: 765-546-9690
 Email: mblankley@indianadistrict6.org

Criteria for the Evaluation of Bids/Proposals:

All proposals/bids will be evaluated using the following criteria:

Bid Evaluation Section	Possible Points	Weight	Total Points
Price	5	6	30
Recommended approach / methodology	5	6	30
Samples or examples of recent, similar projects	5	2	10
Suitable proposed timelines	5	2	10
Experience and qualifications of assigned staff	5	2	10
Innovative solutions	5	2	10

Points scored on a scale of 0 to 5

0 = no, or irrelevant, response; met no expectations

1= poor, little relevance, far below expectations

2 = fair, below expectations

3 = average, minimum expectations

4 = good, above average expectations

5 = excellent, exceeded expectations